



Flood Emergency Response Projects – Delta Grant

FREQUENTLY ASKED QUESTIONS

- »» Our regional collaboration project application includes multiple agencies. Do all agencies need to submit a resolution?

Only the lead agency needs to provide a resolution with the application as indicated on page 30 of the Project Solicitation Package (PSP); each of the partners (non-leads) shall provide letters of commitment. (A sample letter of commitment is provided on page 31 of the PSP.) For partners (non-leads), a resolution or letter of commitment is acceptable. For lead agencies, only a resolution is acceptable.

Generally, a one-page letter is required that **conveys the authority and intent of the partner agency/organization to participate** in the project with the lead agency for the Delta Flood Emergency Response grant. Those are the main objectives to be covered in the commitment letter that would be included with the application. The exact details and format of the letter of commitment are less important than the objective to convey the authority and intent of the partner agency to participate with the named lead agency in the project. If the partner agencies/organizations are already getting a resolution, that is acceptable.

- »» Where do we direct a “letter of commitment”?

The letter of commitment should be included in the application when it is submitted to DWR by the lead agency.

- »» Our agency is not going to be able to provide a resolution in the allotted time frame due to our board’s agenda timeframe requirements. What should we do?

Please contact the Project Manager, Bill Croyle, by letter or by email at William.Croyle@water.ca.gov to discuss alternative arrangements. If alternative arrangements are approved by the project manager, copies of resolutions must be sent to Bill Croyle and Patricia Clark (Patricia.Clark@water.ca.gov) via both hard copy and electronic transmission.

- »» Our proposed project includes more than one of the twelve identified improvement areas. Which should we apply under?

If the proposed project includes more than one of the twelve identified improvement areas, the application should clearly state which areas are to be



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included in the project, and all parts of question 4a beginning on page 15 of the PSP should be answered as they pertain to each area.

Do we need to provide documentation of a Labor Compliance Program (LCP)?

If any in-field work, such as surveying, or construction, is part of the proposed project, an LCP that has been approved by CA Department of Industrial Relations (DIR) must be provided. Office work, such as Hydrology & Hydraulics (H&H) modeling or geotechnical reports, etc., is not required to have an LCP. If the applicant is uncertain whether the purpose of the work is required to be covered by an LCP, it is the responsibility of the applicant to contact DIR and obtain an exemption.

How do we submit an electronic copy of our application to DWR?

Please send an electronic copy of your application to Zachary Jojola at Zachary.Jojola@water.ca.gov. Should other arrangements be necessary, please contact Zach by phone at (916) 574-0381.

The PSP contains a requirement to submit existing flood emergency response plans during the grant application period. Where should we submit our plans?

Please send an electronic copy of your plan to Zachary Jojola at Zachary.Jojola@water.ca.gov. Should other arrangements be necessary, please contact Zach by phone at (916) 574-0381

When should flood emergency response plans be submitted?

Flood emergency response plans should be submitted shortly after the PSP has been posted to the DWR website; the PSP was posted on July 25, 2013. This allows review staff adequate time to evaluate plans to ensure applicants meet Water Code 9650 requirements and provides time for applicants to revise their application packages using feedback from DWR.

What if our agency's flood emergency response plan does not meet Water Code 9650 requirements? What if we are not National Incident Management System (NIMS) compliant?

Agencies with plans that do not meet Water Code 9650 criteria and/or are not NIMS compliant for cost recovery should apply for funding to develop or update their flood emergency plan and to complete NIMS training certification. Agencies



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that do not meet these requirements will not receive funding for the following activities:

- Flood emergency response training, drills, and exercises with DWR
- Flood emergency communication drills and exercises
- Acquiring or enhancing local and regional flood fight materials and supplies
- Developing staging areas for use during high water or flood event based on flood emergency action plan, regional flood emergency actions plans and Department emergency action plans
- Developing flood emergency response facilities, including multi-agency flood incident management facilities
- Develop flood fight material stockpiles to protect critical infrastructure
- Acquiring or enhancing local and regional flood fight materials and supplies